

STOCKTON-ON-THE-FOREST PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 25 JANUARY 2017 AT 7.30PM**

Councillors Present: John Coldwell (JC) Russell Dowson (RDM)
Rosie Dunn (RDF) Allan Piper (AP)
Ken Sawyers (KS) Chris Small (CS)

In Attendance: Fiona Hill (FH) – Parish Clerk

Public Present: 0

17/113 To accept apologies for absence:
Parish Cllr David Crossley (DC)

17/114 To record declarations of interest in items on the agenda:
KS – Stockton-on-the-Forest Scout Group Grant Request

17/115 To confirm the minutes of the Meeting held on Wednesday 21 December 2016:
These Minutes were unanimously approved

17/116 To discuss matters arising from previous minutes:

1. Stockton-on-the-Forest Scout Group – Grant request
This was discussed at length. FH confirmed that S106 could not be used. It was unanimously agreed to grant £600.00, proposed JC, seconded CS
2. Asset of Community Value (ACV)
The Village Working Party had met
3. Strensall Parish Neighbourhood Plan
NTR – Cllrs queried how this would affect a green belt area within the parish
4. Right of Way
Alison Newbould, CYC had emailed to advise that Richard Hoyland was currently putting together the annual signposting programme and would contact the Parish Council a.s.a.p. with any proposed actions

17/117 To discuss long-standing matters:

1. Appearance of the parish e.g. grass cutting/litter
FH was asked to request Community Payback visit the parish to cut back overgrown vegetation on the York side opposite Cherry Tree Farm. Cllrs reported that litter was on the increase.
2. Light between church and public house
NTR
3. Yorkshire Marathon
NTR
4. City of York Local Plan
NTR

5. Barr Lane Proposed Closure

NTR – A-one+ had emailed detailing road works due to commence 06Feb17

6. Notice board repair/replacement

FH reported that the order had been placed and it would be about 10 weeks before it was delivered.

17/118 To receive any matters raised by members of public:

None

17/119 To report and make relevant recommendations on new planning applications:

1. 16/02869/FUL Stockton Hermitage, Malton Road

2. 16/02870/FUL Stockton Hermitage, Malton Road

3. 16/02871/FUL Stockton Hermitage, Malton Road

4. 16/02874/FUL Stockton Hermitage, Malton Road

Cllrs discussed this application at length and asked FH to request that the CYC Enforcement Officer visit the site. The Parish Council felt that looking at the applications in isolation could be misleading, as the whole site was well developed and there were concerns of over-development.

17/120 To report planning decisions by City of York Council:

None

17/121 To receive reports from representatives of following outside bodies:

a. Footpaths

RDF would walk the ROWs ASAP

b. Foss (2008) Internal Drainage Board

NTR

c. North Yorkshire Police, Safer York Partnership

NTR

d. Stockton Hall Hospital

The latest minutes had been circulated by email

17/122 To discuss the Stockton-on-the-Forest Play Area:

DM had inspected the play area last month, and RDM would inspect it next month. Cllrs were reminded to visit the play area, so discussion take place about works to be done.

17/123 To report any new correspondence received by the council:

1. Aspects Horticultural Services Ltd – Ground Maintenance Contract 2017-2019

Cllrs unanimously agreed to accept this contract

2. City of York Council – Speed Management 16/17 Hopgrove Lane South

CS would respond to this.

17/124 To receive matters raised by members:

- There had been some “white van thefts” within the parish, which had been reported to the police.

- FH was asked to write to CYC Planning Enforcement, asking them to check if previous conditions had been met.
- FH was asked to report potholes along Stone Riggs

17/125 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records for the year ending 31Mar16 to date

These were circulated around Cllrs

2. Internal Control Checks

These were conducted and everything was found to be in order

3. Budget/Precept/Reserves

The precept of £7300.00 was unanimously agreed, proposed KS, seconded AP. FH would redraft a budget for the next meeting showing amendments as discussed. The parish Council unanimously agreed to adopt the YLCA template reserves policy.

4. Matters raised by/with Yorkshire Local Councils Association (YLCA)

NTR

5. Matters raised by/with City of York Council

NTR

6. To approve the following invoices for payments

7.1	Fiona Hill	Clerks Salary	£258.65	101128
7.2	Bentleys of York	Website	£96.00	101129

Cheque 101127 - cancelled

17/126 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall as:

22 February 2017	29 March 2017	
26 April 2017	31 May 2017	28 June 2017
26 July 2017	30 August 2017	27 September 2017
25 October 2017	29 November 2017	20 December 2017

The Pensions Regulator - Duties Checker	
Stockton-on-the-Forest Parish Council is an employer who has to provide a pension	
Their Staging Date is 01 January 2016	
What you need to do and by when:	
1. Confirm who to contact - Done FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill	
2. Choose a pension scheme - Done The Parish Council have enrolled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com	
Type of pension scheme:	Occupational
Employer pension scheme reference (EPSR):	1D81
Pension scheme registry number (PSR):	12005124
3. Work out who to put into a pension - Done The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.	
4. Write to your staff - Done Parish Clerk fully informed	
5. Declare your compliance - Done Confirmation letter received 20May16	