

**STOCKTON-ON-THE-FOREST PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON WEDNESDAY 29 MARCH 2017 AT 7.30PM**

**Councillors Present:** David Crossley (DC) Russell Dowson (RDM)  
Rosie Dunn (RDF) Allan Piper (AP)  
Ken Sawyers (KS) Chris Small (CS)

**In Attendance:** Fiona Hill (FH) – Parish Clerk

**Public Present:** 0

**17/141 To accept apologies for absence:**  
Parish Cllr John Coldwell (JC)

**17/142 To record declarations of interest in items on the agenda:**  
DC/RDM/AP – Planning application 17/00286/FUL

**17/143 To confirm the minutes of the Meeting held on Wednesday 22 February 2017:**  
These Minutes were unanimously approved, proposed: RDF, seconded: CS

**17/144 To discuss matters arising from previous minutes:**

1. City of York Council – Speed Management 16/17 Hopgrove Lane South  
CS had spoken CYC and had circulated emails around Cllrs. He gave a brief update of what would be a trial with a review afterwards
2. Strensall with Towthorpe Parish Neighbourhood Plan - NTR
4. Right of Way  
A paper copy of the map had been received, which was taken by RDF
  - Millennium Bench  
FH was awaiting a response from Deans
  - Parkers-Trailer/A-Boards  
FH was awaiting a response from CYC Planning Enforcement
  - HLS Broken sign  
FH was awaiting a response from CYC
  - Flyposting  
FH was awaiting a response from CYC

**17/145 To discuss long-standing matters:**

1. Appearance of the parish e.g. grass cutting/litter -  
Community Payback – FH was still trying to make contact  
Roadside gullies – FH had reported these via CYC website  
Gravel on verge outside hospital - FH would chase up Russell Stone, CYC

2. Light between church and public house  
FH would chase this with Micheal Kitchen, CYC
3. Yorkshire Marathon  
FH was still trying to obtain details of possible third race
4. City of York Local Plan  
NTR
5. Barr Lane Proposed Closure  
NTR
6. Notice board repair/replacement  
KS reported that he had taken delivery of this and he would obtain quotes for fixing it
7. Fox Inn – A.C.V  
NTR

**17/146 To receive any matters raised by members of public:**  
None

**17/147 To report and make relevant recommendations on new planning applications:**

*Letter A: We support the application*

*Letter B: We have no objections*

*Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf*

*Letter D: We object on the planning grounds set out overleaf*

1. 17/00286/FUL & 17/00287/FUL Church Farm

Letter B, Proposed KS, Seconded CS, Unanimous

2. 17/00347/FUL 1 Wheeldale

Letter B, Proposed CS, Seconded KS, Unanimous

3. 17/00465/FUL Thompsons Fish & Chip Shp

Letter C – The Parish Council do not object in principle, but would have preferred the applicant to await approval, before commencing with work

Proposed: AP, Seconded: DC, Unanimous

**17/148 To report planning decisions by City of York Council:**  
None

**17/149 To receive reports from representatives of following outside bodies:**

a. Footpaths

NTR

b. Foss (2008) Internal Drainage Board

NTR

c. North Yorkshire Police, Safer York Partnership

FH had circulated an email advising of new contacts

d. Stockton Hall Hospital

FH had circulated a copy of the latest minutes by email.

The parish council had received a letter from a resident who was unhappy about the state of the verge outside the hospital, due to the number of persons leaving the hospital

premises to smoke. It was agreed that DC would raise this at the next village liaison meeting, asking them install a shelter at the rear of their site.

**17/150 To discuss the Stockton-on-the-Forest Play Area:**

RDF had inspected the play area last month, and A would inspect it next month. Cllrs reported that Yorkshire Housing had cut back trees within the play area. FH would chase up Aspects Horticulture regarding planter, cut and Leylandii. FH was awaiting dates for site visits from 2/3 play equipment suppliers.

**17/151 To report any new correspondence received by the council:**

Cllrs noted receipt of emails regarding –

- North Yorkshire Police Fund
- Tesco Bags of Help Fund

**17/152 To receive matters raised by members:**

- The bus shelter near the public house was damaged. FH would find out if it was owned by CYC and advise the insurance company.
- FH was asked to write to CYC advising that the parish council were disappointed with the quality of workmanship with the potholes at HLS
- FH was asked to write to CYC requesting an extension to the footpath from Sandy Lane to Snowball and from the village to HLS, for people using the sporting facilities. PD asked if this could be considered for Ward Funding

**17/153 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**

1. Bookkeeping records for the year ending 31Mar17 to date

These were circulated around Cllrs

2. Internal Control Checks

These were deferred until the next meeting

3. Matters raised by/with Yorkshire Local Councils Association (YLCA)

FH had circulated emails regarding White Rose Update, Precepts and Broadband.

FH had circulated an email regarding S137 funding as follows: *“The Department of Communities and Local Government (DCLG) has informed the NALC that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish, town, village, community and neighbourhood) councils in England for 2017-18 is £7.57. This is the amount that results from increasing the amount of 2016-17 (£7.42) by the percentage increase in the retail index between September 2015 and September 2016 (of 2.0%), in accordance with Schedule 12B to the 1972 Act. The relevant NALC briefing is attached”. FH had advised as follows: “Stockton-on-the-Forest PC adopted the General Power of Competence at the Annual Parish Council meeting in May 2015, so it can no longer use S137 as a power for taking action, except for three exceptions”. The General Power of Competence is a very broad ranging power, far wider than any power that has previously been available to town and parish councils.*

4. To approve the following invoices for payments

4.1	Fiona Hill	Clerks Salary	£258.65	101134
4.2	HMRC	PAYE	£193.80	101135

4.3 Malcolm Lane Noticeboard £1464.00 101136

**17/154 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall as:**

26 April 2017 Annual Parish Meeting followed by a Parish Council meeting  
31 May 2017 Annual Parish Council Meeting followed by a Parish Council meeting  
28 June 2017 26 July 2017 30 August 2017 27 September 2017  
25 October 2017 29 November 2017 20 December 2017

FH advised Cllrs that she would be away Thu06Apr17 – Fri14Apr17 inclusive with little/no email/internet access

The Pensions Regulator - Duties Checker

Stockton-on-the-Forest Parish Council is an employer who has to provide a pension

Their Staging Date is 01 January 2016

What you need to do and by when:

1. Confirm who to contact - Done

FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill

2. Choose a pension scheme - Done

The Parish Council have enrolled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: [hello@ardentuk.com](mailto:hello@ardentuk.com)

Type of pension scheme:	Occupational
Employer pension scheme reference (EPSR):	1D81
Pension scheme registry number (PSR):	12005124

3. Work out who to put into a pension - Done

The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.

4. Write to your staff - Done

Parish Clerk fully informed

5. Declare your compliance - Done

Confirmation letter received 20May16