

STOCKTON-ON-THE-FOREST PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 19 DECEMBER 2018 AT 7.30PM**

Councillors Present: John Coldwell (JC) David Crossley (DC)
Russell Dowson (RDM) Rosie Dunn (RDF)
Allan Piper (AP) Ken Sawyers (KS)

In Attendance: Fiona Hill (FH) – Parish Clerk
CYC Ward Cllrs Paul Doughty (PD)

Public Present: 0

19/113 To accept apologies for absence:
Parish Councillor Chris Small (CS)

19/114 To record declarations of interest in items on the agenda:
None

19/115 To confirm the minutes of the Meeting held on Wednesday 28 November 2018:
These Minutes were approved and signed by the Chairperson.

19/116 To discuss matters arising from previous minutes:
FH had obtained a quote for salt of £10.00 plus VAT per bin plus £6.50 plus VAT per bag. Two Highways bins are located outside the school and on Stone Riggs. Three Parish Council bins, provided by Ward Funding) are located outside the doctors surgery, outside the village shop and at the Stockton Lane/Hopgrove Lane South junction. It was unanimously agreed to purchase five bags per bin to be delivered before Christmas, if possible.

19/117 To discuss long-standing matters:

1. Appearance of the parish e.g. grass cutting/litter - Aspects Horticulture had done the strimming. Two streetlights, one outside The Fox and one outside the school, which are part of the Pilcher Development Scheme are not working, even though hole were recently dug close by and then filled in. PD would report.
2. Yorkshire Marathon – NTR
3. City of York Local Plan – The two inspectors would start the hearing in the new year and in early Spring 2019 which would be on housing need and greenbelt
4. Barr Lane Proposed Closure – NTR
5. Strensall with Towthorpe PC Neighbourhood Plan – NTR
6. City of York Council – Speed Management 16/17 Hopgrove Lane South – NTR
7. Hopgrove Lane South – Left Filter Lane – NTR
8. Fracking – NTR
9. A64 proposed improvement schemes - NTR

- 19/118 To receive any matters raised by members of public:**
None
- 19/119 To report and make relevant recommendations on new planning applications:**
Letter A: We support the application
Letter B: We have no objections
Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf
Letter D: We object on the planning grounds set out overleaf
 None
- 19/120 To report planning decisions by City of York Council:**
 1. 18/00844/FUL 106 The Village Approved
- 19/121 To receive reports from representatives of following outside bodies:**
 a. Footpaths – JC reported no signage on an electric fence along a right of way, DC/RDF would contact those responsible
 b. Foss (2008) Internal Drainage Board – The bridge at the Barr Lane/A64 junction had been repaired.
 c. North Yorkshire Police – The latest monthly report had been circulated by email
 d. Stockton Hall Hospital – The hospital had hosted a Christmas Fayre for the church. The new footpath and bus stop platform was now in place and looked very tidy. PD was thanked for his assistance with this matter.
- 19/122 To discuss the Stockton-on-the-Forest Play Area:**
 - KS had conducted the play area checks last month and found nothing significant to report. JC would conduct the play area checks next month.
 - Aspects Horticulture had cut back the hedge and Conifer.
 - FH had contacted two other companies for quotes to do the work required as a result of the ROSPA report.
- 19/123 To report any new correspondence received by the council:**
None
- 19/124 To receive matters raised by members:**
 - Barr Lane, potholes had been marked (yellow spray) but not repaired
 - The Hollies has now been adopted by CYC
 - The Snicket was due to be improved/tarmacked
 - Street Light out on Sandy Lane – PD would report to CYC
 - Church Magazine, contacts were outdated – DC would advise FH of editor details
- 19/125 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**
 1. Bookkeeping records for the year ending 31Mar19 to date
 FH circulated the bank reconciliation totalling £35335.82, along with an Income & Expenditure Report
 2. Financial Management - Internal Control, Property/Asset Checks, Internal/External Audit, GDPR

2.1 Budget/Precept 2019/2020

The Parish Council agreed a precept of £7725 and an expenditure budget of £7800.00.
Proposed: KS, seconded: JC, unanimous

3. Matters raised by/with Yorkshire Local Councils Association (YLCA)

NTR

4. To approve the following invoices for payments

4.1	Parish Clerk	Salary	£272.01	101207
4.2	HMRC	PAYE	£204.00	101208
4.3	Holmes Maintenance	Bus Shelter Cleaning	£25.00	101209

19/126 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall a:

30Jan19, 20Feb19, 27Mar18, 24Apr19, 29May19, 26Jun19, 31Jul19, 28Aug18, 25Sep19, 30Oct19, 27Nov19, 18Dec19

The Pensions Regulator - Duties Checker

Stockton-on-the-Forest Parish Council is an employer who has to provide a pension

Their Staging Date is 01 January 2016

What you need to do and by when:

1. Confirm who to contact - Done

FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill

2. Choose a pension scheme - Done

The Parish Council have enroled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension scheme: Occupational

Employer pension scheme reference (EPSR): 1D81

Pension scheme registry number (PSR): 12005124

3. Work out who to put into a pension - Done

The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.

4. Write to your staff - Done

Parish Clerk fully informed

5. Declare your compliance - Done

Confirmation letter received 20May16