

STOCKTON-ON-THE-FOREST PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 28 NOVEMBER 2018 AT 7.30PM**

Councillors Present: John Coldwell (JC) David Crossley (DC)
Rosie Dunn (RDF) Ken Sawyers (KS)
Chris Small (CS)

In Attendance: Fiona Hill (FH) – Parish Clerk

Public Present: 1

PCSO 5571 Chris Pickford visited the meeting to find out what issues affect the parish and these were reported – Speeding, Thefts, Anti-Social Behaviour on Play Area.
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19/99 To accept apologies for absence:

Parish Councillors Russell Dowson (RDM) and Allan Piper (AP)
CYC Ward Cllrs Paul Doughty (PD)

19/100 To record declarations of interest in items on the agenda:

None

19/101 To confirm the minutes of the Meeting held on Wednesday 31 October 2018:

These Minutes were approved and signed by the Chairperson.

19/102 To discuss matters arising from previous minutes:

None

19/103 To discuss long-standing matters:

1. Appearance of the parish e.g. grass cutting/litter - FH would ask Aspects Horticulture if the strimming had been done. CS reported that the overhanging hedge had been cut back, so FH would thank PD, who was thought to have got the work done. A parishioner had emailed again about the seat outside the hospital, so FH was asked to write – “The Parish Council has received another complaint and would ask you to educate staff to ensure litter and cigarette stubs are placed in the litter bins provided. Work appears to have commenced with the hard standing between the bus shelter and the footpath outside the hospital, so PD would be thanked for his help with this. Work appears to have commenced with the repairs to the snicket surface, so PD would be thanked for his help with this. FH would obtain prices for salt for the bins.
2. Yorkshire Marathon (14Oct18) – NTR
3. City of York Local Plan – Ongoing
4. Barr Lane Proposed Closure – NTR
5. Strensall with Towthorpe PC Neighbourhood Plan – Ongoing

- 6. City of York Council – Speed Management 16/17 Hopgrove Lane South – FH will write to CYC to obtain an update and advise their preferred options
- 7. Hopgrove Lane South – Left Filter Lane – FH will write to CYC to obtain an update
- 8. Fracking – NTR
- 9. A64 proposed improvement schemes - NTR

19/104 To receive any matters raised by members of public:

A resident asked for an update on a planning application discussed at the October 2018 meeting, but the Parish Council had not been advised of a decision.

19/105 To report and make relevant recommendations on new planning applications:

Letter A: We support the application

Letter B: We have no objections

Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D: We object on the planning grounds set out overleaf

None

19/106 To report planning decisions by City of York Council:

- | | | | |
|----|--------------|---------------------------|-----------|
| 1. | 18/02196/FUL | Glen Garth, Stockton Lane | Approved |
| 2. | 18/02326/TCA | 102 The Village | Consented |

19/107 To receive reports from representatives of following outside bodies:

- a. Footpaths – NTR
- b. Foss (2008) Internal Drainage Board – RDF asked DC to chase up a response about the bridge at the Barr Lane/A64 junction.
- c. North Yorkshire Police – NTR
- d. Stockton Hall Hospital – NTR

19/108 To discuss the Stockton-on-the-Forest Play Area:

- RDF had conducted the play area checks last month and found nothing significant to report, but had closed the large gate that had been left open and fixed the goal net with cable ties
- FH would ask Aspects Horticulture if the hedge works has been done.
- FH has asked Playscheme to revisit the quote, but had not heard anything further. FH would contact two other companies for alternative quotes.

19/109 To report any new correspondence received by the council:

The Parish Council were copied into a letter to CYC Highways from a Hopgrove Lane South resident. The Parish Council felt it was good letter, covering most of the points raised by the Parish Council and they supported it in full.

19/110 To receive matters raised by members:

The road between York and the A64 through Hopgrove Lane South is often water-logged and this is a hazard especially to cyclists and walkers who utilise the verge, as there is not footpath. FH would report this to CYC

19/111

To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records for the year ending 31Mar19 to date

FH circulated the bank reconciliation totalling £35607.83, along with an Income & Expenditure Report

2. Financial Management - Internal Control, Property/Asset Checks, Internal/External Audit, GDPR

2.1 Budget/Precept 2019/2020

The Parish Council felt an increase in the precept from £7500.00 to £7725, but this would be ratified at the December 2018 meeting.

3. Matters raised by/with Yorkshire Local Councils Association (YLCA)

NTR

4. To approve the following invoices for payments

4.1	Parish Clerk	Salary	£272.01	101206
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19/112

To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall a:

19Dec18, 30Jan19, 27Feb19*, 27Mar18, 24Apr19, 29May19, 26Jun19, 31Jul19, 28Aug18, 25Sep19, 30Oct19, 27Nov19, 18Dec19

* FH is away on 27Feb19, so it was agreed to meeting on 20Feb19

The Pensions Regulator - Duties Checker	
Stockton-on-the-Forest Parish Council is an employer who has to provide a pension	
Their Staging Date is 01 January 2016	
What you need to do and by when:	
1. Confirm who to contact - Done	
FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill	
2. Choose a pension scheme - Done	
The Parish Council have enroled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com	
Type of pension scheme:	Occupational
Employer pension scheme reference (EPSR):	1D81
Pension scheme registry number (PSR):	12005124
3. Work out who to put into a pension - Done	
The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.	
4. Write to your staff - Done	
Parish Clerk fully informed	
5. Declare your compliance - Done	
Confirmation letter received 20May16	