

STOCKTON-ON-THE-FOREST PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 26 APRIL 2017 AT 7.30PM**

Councillors Present: John Coldwell (JC) David Crossley (DC)
Russell Dowson (RDM) Rosie Dunn (RDF)
Ken Sawyers (KS)

In Attendance: Fiona Hill (FH) – Parish Clerk
CYC Ward Cllr Paul Doughty (PD)

Public Present: 1

18/1 To accept apologies for absence:

Parish Cllrs Allan Piper (AP) and Chris Small (CS)
CYC Ward Cllr Helen Douglas (HD)

18/2 To record declarations of interest in items on the agenda:

17/00572/FUL – DC – owns neighbouring land
17/00572/FUL – RDM – friend of applicant

18/3 To confirm the minutes of the Meeting held on Wednesday 29 March 2017:

These Minutes were unanimously approved, proposed: DC, seconded: RDF

18/4 To discuss matters arising from previous minutes:

1. City of York Council – Speed Management 16/17 Hopgrove Lane South
PD reported that the trial had been approved by CYC Executive Members
 2. Strensall with Towthorpe Parish Neighbourhood Plan
PD reported that this was on hold until more was known about the Local Plan
 3. Right of Way
RDF reported that all ROWs appear to be on Definitive Map. JC would now double-check the map
- FH was asked to write to Huntington PC asking them to support a request for a filter left lane at the HLS junction near the public house

18/5 To discuss long-standing matters:

1. Appearance of the parish e.g. grass cutting/litter -
Interserve (Community Payback) – FH had made contact with Chris Long who was very busy at the moment, but would come and have a look on site a.s.a.p.
- Deans had offered “a discounted price on chosen bench”, so JC would visit Deans to view benches and bring details to the next meeting

- Flyposting – CYC Neighbourhood Enforcement Team had responded “the team conduct regular checks of known hotspots , will remove posts and contact those responsible”

- Verge o/s hospital – CYC had deployed a pest control contractor to treat the mole this week. DC had raised the issue with the Liaison Committee and the area around the bench did appear to be tidier.

2. Light between church and public house

PD would speak to the Chief Executive about this matter

3. Yorkshire Marathon

NTR

4. City of York Local Plan

A further consultation was planned for later this year

5. Barr Lane Proposed Closure

NTR

6. Notice board repair/replacement

KS would obtain a quote from Yorkshire Fencing for siting/fixing

7. Fox Inn – A.C.V

NTR

18/6 To receive any matters raised by members of public:

None

18/7 To report and make relevant recommendations on new planning applications:

Letter A: We support the application

Letter B: We have no objections

Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D: We object on the planning grounds set out overleaf

1. 17/00319/FUL Rear of The Lindens, Sandy Lane

Letter C, Proposed KS, Seconded RDM, 4 votes in favour, 1 vote against

- The site is low lying, so there needs to be adequate infrastructure for the entire curtilage

- The site has flooded previously, contrary to what is stated in application

- Adequate provision must be made for the drainage of surface water

- Neighbours properties must be safeguarded against flooding

- Foul water is currently not going into the main sewer

2. 17/00519/FUL 22 Kings Moor Road

Letter B, Proposed DC, Seconded KS, Unanimous

3. 17/00572/FUL Ellerton House, Sandy Lane

Letter B, Proposed: KS, Seconded: RDF, Unanimous

4. 17/00726/FUL Laurel House, The Village

Letter B, Proposed: DC, Seconded: KS, Unanimous

5. 17/00755/CLU High Court

Letter C, Proposed: DC, Seconded: KS, Unanimous

Providing it conforms with planning regulations and health & safety regulations

6. 17/00771/FUL The Woodlands, 65 The Village

Letter B, Proposed: RDF, Seconded: JC, Unanimous

7. 17/00860/TCA Holy Trinity Church, The Village
Letter B, Proposed: DC, Seconded: KS, Unanimous

It was unanimously agreed that FH would print A4 paper copies of applications with plans, as they were difficult to view online, proposed: RDF, seconded: JC

CYC Planning Enforcement had emailed to advise that the mobile catering van had left Parkers site.

18/8 To report planning decisions by City of York Council:
None

18/9 To receive reports from representatives of following outside bodies:
a. Footpaths
FH would chase up the sign
b. Foss (2008) Internal Drainage Board
NTR
c. North Yorkshire Police, Safer York Partnership
FH had circulated an email received with the March 2017 report attached
d. Stockton Hall Hospital
NTR

18/10 To discuss the Stockton-on-the-Forest Play Area:
FH would arrange site visits on a Friday morning for companies who were going to quote. FH would chase up Aspects regarding the work to be done on the hedge and planter. FH reported that Ian Rich, Yorkshire Housing had emailed regarding the overhanging tree – “The Environment Team Leader has been in touch to arrange to meet him (the parishioner) on site”

18/11 To report any new correspondence received by the council:
None

18/12 To receive matters raised by members:
- PD would find out from CYC if posts could be fitted next to the barriers in the snicket to stop cyclists damaging the grass.
- PD would keep pestering CYC about the state of the village street main roadway.
- PD would establish if the bus shelter belonged to CYC and obtain cost for a suitable replacement. FH would contact the insurance company in case if belonged to the parish council.

18/13 To discuss matters raised by Parish Clerk/Responsible Financial Officer:
1. Bookkeeping records for the year ending 31Mar17 to date
These were circulated around Cllrs
2. Internal Control Checks
These were deferred until the next meeting

3. Matters raised by/with Yorkshire Local Councils Association (YLCA)

NTR

4. To approve the following invoices for payments

4.1	SOTF & HLS CC	Grant	£1500.00	101137
4.2	Aspects Hort	Play Area Grass Cutting	£141.64	101138
4.3	Fiona Hill	Salary	£261.28	101139

18/14

To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall as:

31 May 2017	Annual Parish Council Meeting followed by a Parish Council meeting		
28 June 2017	26 July 2017	30 August 2017	27 September 2017
25 October 2017	29 November 2017	20 December 2017	

The Pensions Regulator - Duties Checker

Stockton-on-the-Forest Parish Council is an employer who has to provide a pension

Their Staging Date is 01 January 2016

What you need to do and by when:

1. Confirm who to contact - Done

FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill

2. Choose a pension scheme - Done

The Parish Council have enrolled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension scheme:	Occupational
Employer pension scheme reference (EPSR):	1D81
Pension scheme registry number (PSR):	12005124

3. Work out who to put into a pension - Done

The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.

4. Write to your staff - Done

Parish Clerk fully informed

5. Declare your compliance - Done

Confirmation letter received 20May16