

STOCKTON-ON-THE-FOREST PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 30 JANUARY 2019 AT 7.30PM**

Councillors Present: John Coldwell (JC) David Crossley (DC)
Russell Dowson (RDM) Rosie Dunn (RDF)
Ken Sawyers (KS) Chris Small (CS)

In Attendance: Fiona Hill (FH) – Parish Clerk

Public Present: 0

19/127 To accept apologies for absence:
Parish Councillor Allan Piper (AP)

19/128 To record declarations of interest in items on the agenda: None

19/129 To confirm the minutes of the Meeting held on Wednesday 19 December 2018:
These Minutes were approved and signed by the Chairperson.

19/130 To discuss matters arising from previous minutes: None

19/131 To discuss long-standing matters:

1. Appearance of the parish e.g. grass cutting/litter – The village is looking very smart
2. Yorkshire Marathon – NTR
3. City of York Local Plan – NTR
4. Barr Lane Proposed Closure – NTR
5. Strensall with Towthorpe PC Neighbourhood Plan –
The draft plan is subject to consultation 01 March 2019 – 12 April 2019
6. City of York Council – Speed Management 16/17 Hopgrove Lane South –
CS reported that the consultation had concluded that signs would remain as amended, but
the Parish Council was unsure about the evidence behind this decision.
7. Hopgrove Lane South – Left Filter Lane – NTR
8. Fracking – NTR
9. A64 proposed improvement schemes - NTR

19/132 To receive any matters raised by members of public:
None

19/133 To report and make relevant recommendations on new planning applications:

Letter A: We support the application

Letter B: We have no objections

Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D: We object on the planning grounds set out overleaf

None

- 19/134 To report planning decisions by City of York Council:**
 1. 18/02821/TCA Orchard Garth, 98 The Village Approved
- 19/135 To receive reports from representatives of following outside bodies:**
 a. Footpaths – JC reported no issues
 b. Foss (2008) Internal Drainage Board – The Board had erected the fence on Barr Lane and the Parish Council felt it was a good job done.
 c. North Yorkshire Police – RDF reported that there had been a number for thefts recently (Batteries, farm equipment. FH would email NYP to request for coverage
 d. Stockton Hall Hospital – The Christmas Fayre had been very successful and there was a litter pick planned for 14Feb19.
- 19/136 To discuss the Stockton-on-the-Forest Play Area:**
 - JC had conducted the check, but had not completed a form, however there were not issues. The grass was quite long for the time of year
 - CS would conduct the checks until the next meeting
 - FH had arranged for Park Lane Services to quote for the ROSPA Medium Risks and would chase up Playscheme about revisiting their quote.
 - Another Parish Council had requested a meeting to discuss play areas, so FH would try to set up a meeting.
- 19/137 To report any new correspondence received by the council:** None
- 19/138 To receive matters raised by members:**
 1. Leeds East (Formally RAF Church Fenton) Airspace Proposal
 The Parish Council would defer until the next meeting, so they could speak to AP about this, but in the meantime, FH would inform PD.
 - Travellers were currently behind the Hopgrove Inn
 - KS had reported the cycle lane between Monks Cross and Hopgrove Lane South and PD had informed CYC
 - CS reported a resident had been instructed by CYC to cut back their hedge and were alarmed by how much cutting back CYC had suggested. This was understood to be to accommodate the equipment required to lay the footpath, which was to be Ward Funded. FH would ask PH to look into this
- 19/139 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**
 1. Bookkeeping records for the year ending 31Mar19 to date
 FH circulated the bank reconciliation totalling £34840.18, along with an Income & Expenditure Report
 2. Financial Management - Internal Control, Property/Asset Checks, Internal/External Audit, GDPR
 NTR
 3. Matters raised by/with Yorkshire Local Councils Association (YLCA)
 FH had circulated by email the Dec18 edition of the White Rose Update and highlighted articles on elections, chairpersons, PPL/PRS, precepts and waste licences

4. To approve the following invoices for payments				
4.1	Parish Clerk	Salary	£272.01	101210
4.2	Stoneplan	Salt Bin Filling	£225.00	101211

19/140 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall a:

20Feb19, 27Mar18, 24Apr19, 29May19, 26Jun19, 31Jul19, 28Aug18, 25Sep19, 30Oct19, 27Nov19, 18Dec19

The Pensions Regulator - Duties Checker	
Stockton-on-the-Forest Parish Council is an employer who has to provide a pension Their Staging Date is 01 January 2016	
What you need to do and by when:	
1. Confirm who to contact - Done	
FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill	
2. Choose a pension scheme - Done	
The Parish Council have enroled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com	
Type of pension scheme:	Occupational
Employer pension scheme reference (EPSR):	1D81
Pension scheme registry number (PSR):	12005124
3. Work out who to put into a pension - Done	
The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.	
4. Write to your staff - Done	
Parish Clerk fully informed	
5. Declare your compliance - Done	
Confirmation letter received 20May16	