

STOCKTON-ON-THE-FOREST PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 24 APRIL 2019 AT 7.30PM**

Councillors Present: David Crossley (DC) Russell Dowson (RDM)
Rosie Dunn (RDF) Chris Small (CS)

In Attendance: Fiona Hill (FH) – Parish Clerk

Public Present: 0

- 19/169 To accept apologies for absence:**
Parish Councillors John Coldwell (JC), Allan Piper (AP) and Ken Sawyers (KS)
- 19/170 To record declarations of interest in items on the agenda:** None
- 19/171 To confirm the minutes of the Meeting held on Wednesday 27 March 2019:**
These Minutes were approved and signed by the Chairperson.
- 19/172 To discuss matters arising from previous minutes:** None
- 19/173 To discuss long-standing matters:**
1. Appearance of the parish e.g. grass cutting/litter – Cllrs felt all was OK at moment. FH reported that BT had responded to the request to renovate the phone box by asking for photographs. CS would take photos and forward to FH, who would reply to BT.
 2. Yorkshire Marathon – NTR
 3. City of York Local Plan – NTR
 4. Barr Lane Proposed Closure – NTR
 5. Strensall with Towthorpe PC Neighbourhood Plan – NTR
 6. City of York Council – Speed Management 16/17 Hopgrove Lane South – NTR
 7. Hopgrove Lane South – Left Filter Lane – NTR
 8. Fracking – NTR
 9. A64 proposed improvement schemes – NTR
- 19/174 To receive any matters raised by members of public:** None
- 19/175 To report and make relevant recommendations on new planning applications:**
Letter A: We support the application
Letter B: We have no objections
Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf
Letter D: We object on the planning grounds set out overleaf
None

- 19/176 To report planning decisions by City of York Council:** None
- 19/177 To receive reports from representatives of following outside bodies:**
 a. Footpaths – FH was asked to report fly-tipping near Blacksmiths Garage. DC would attempt to repair the broken finger port along Blacksmiths Lane.
 b. Foss (2008) Internal Drainage Board – NTR
 c. North Yorkshire Police – Report circulated by email
 d. Stockton Hall Hospital – NTR
- 19/178 To discuss the Stockton-on-the-Forest Play Area:**
 - AP had conducted the inspections las month, so FH would chase up a report and DC would conduct the inspections next month
- 19/179 To report any new correspondence received by the council:** None
- 19/180 To receive matters raised by members:**
 Website – FH would urgently review this, as it was very out of date
 Elections – Cllrs would give some thought to the ordinary vacancy, which resulted following the recent elections. Expressions of interest should be submitted in writing to the parish Clerk.
 Snicket – The work was now completed and Cllrs felt it was an excellent job, so FH would sent thanks to Ward Cllr Paul Doughty.
 Dog Poo – A heap of full bags near the golf course was reported, so DC would investigate and clear away if necessary
 Speeding – North Yorkshire Police had written asking for suggestions of times when this was an issue and Cllrs felt 0800-0900 and 1700-1800 were worst, so FH would respond and advise this. CS reported Stockton Lane as dangerous for crossing the road, to use the bus shelters. FH was asked to request the 40 MPH signs are moved from near the Holtby Junction to the bottom of the flyover on the York side beyond the last bungalow.
- 19/181 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**
 1. Bookkeeping records for the year ending 31Mar19 to date
 FH circulated the bank reconciliation totalling £33544.42, along with an Income & Expenditure Report
 2. Financial Management - Internal Control, Property/Asset Checks, Internal/External Audit, GDPR – NTR
 3. Matters raised by/with Yorkshire Local Councils Association (YLCA) - NTR
 4. To approve the following invoices for payments
- | | | | | |
|-----|-------------------------|-------------------------|---------|--------|
| 4.1 | Parish Clerk | Salary | £272.01 | 101218 |
| 4.2 | Aspects | Play Area Grass Cutting | £148.20 | 101219 |
| 4.3 | Stocktoh & Hoppgrove CC | Grant | £500.00 | 101220 |
- 19/182 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall a:**
 29May19, 26Jun19, 31Jul19, 28Aug18, 25Sep19, 30Oct19, 27Nov19, 18Dec19

The Pensions Regulator - Duties Checker

Stockton-on-the-Forest Parish Council is an employer who has to provide a pension

Their Staging Date is 01 January 2016

What you need to do and by when:

1. Confirm who to contact - Done

FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill

2. Choose a pension scheme - Done

The Parish Council have enroled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension scheme: Occupational

Employer pension scheme reference (EPSR): 1D81

Pension scheme registry number (PSR): 12005124

3. Work out who to put into a pension - Done

The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.

4. Write to your staff - Done

Parish Clerk fully informed

5. Declare your compliance - Done

Confirmation letter received 20May16