

**STOCKTON-ON-THE-FOREST PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL  
ON WEDNESDAY 20 FEBRUARY 2019 AT 7.30PM**

**Councillors Present:** David Crossley (DC) Russell Dowson (RDM)  
Rosie Dunn (RDF) Ken Sawyers (KS)

**In Attendance:** Fiona Hill (FH) – Parish Clerk  
CYC Ward Councillor Paul Doughety (PD)

**Public Present:** 0

**19/141 To accept apologies for absence:** None

**19/142 To record declarations of interest in items on the agenda:** None

**19/143 To confirm the minutes of the Meeting held on Wednesday 30 January 2019:**  
These Minutes were approved and signed by the Chairperson.

**19/144 To discuss matters arising from previous minutes:**  
4.1 Leeds East (Formally RAF Church Fenton) Airspace Proposal  
AP would be asked for advise on how to respond.

**19/145 To discuss long-standing matters:**

1. Appearance of the parish e.g. grass cutting/litter – FH would ask Community Payback about edging footpaths. PD advised the snicket resurfacing would be done imminently. The snicket hedge had been cut back and a good job had been done.
2. Yorkshire Marathon – NTR, but the Vale Velo Cycle Race would take place on 06Apr19
3. City of York Local Plan – PD gave a brief update of recent developments
4. Barr Lane Proposed Closure – NTR
5. Strensall with Towthorpe PC Neighbourhood Plan – the consultation had been delayed following developments regarding the CYC Local Plan
6. City of York Council – Speed Management 16/17 Hopgrove Lane South – NTR
7. Hopgrove Lane South – Left Filter Lane – NTR
8. Fracking – NTR
9. A64 proposed improvement schemes - NTR

**19/146 To receive any matters raised by members of public:** None

**19/147 To report and make relevant recommendations on new planning applications:**  
*Letter A: We support the application*  
*Letter B: We have no objections*  
*Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf*  
*Letter D: We object on the planning grounds set out overleaf*  
None

- 19/148 To report planning decisions by City of York Council:** None
- 19/149 To receive reports from representatives of following outside bodies:**
- a. Footpaths – NTR
  - b. Foss (2008) Internal Drainage Board – Meeting next Monday
  - c. North Yorkshire Police – Report circulated by email
  - d. Stockton Hall Hospital – Meeting last week, running smoothly, litter pick successful
- 19/150 To discuss the Stockton-on-the-Forest Play Area:**
- CS would be asked to continue check for another month
  - Image, Park Lane and Playscheme were all asked to quote for addressing the Medium Risks in the ROSPA report:
- Image – No response received  
 Park Lane - £850.00 plus VAT  
 Playscheme - £1135.00 plus VAT
- The Parish Council unanimously agreed to accept the Park Lane quote as they couldn't ignore the cheaper quote, however, they were disappointed not to be able to use the local company.
- 19/151 To report any new correspondence received by the council:**
1. 18/01128/FULM The Gardens, Malton Road Amended Drawings
- The Parish Council unanimously agreed that whilst the drawings address some of the concerns raised at the June 2018 meeting, the whole site remains a matter of concern.
- The Parish Council noted the content of a letter from Ryedale District Council about their Local Plan.
  - Two requests for grants had been received, so FH would sent out the grant awarding policy and application form.
- 19/152 To receive matters raised by members:**
- The Parish Council were saddened to record the recent death of ex parish councillor Malcolm Jennings and sent their condolences to his family
- 19/153 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**
1. Bookkeeping records for the year ending 31Mar19 to date  
FH circulated the bank reconciliation totalling £34534.07, along with an Income & Expenditure Report
  2. Financial Management - Internal Control, Property/Asset Checks, Internal/External Audit, GDPR - NTR
  3. Matters raised by/with Yorkshire Local Councils Association (YLCA)  
FH had circulated by email the Jan19 edition of the White Rose Update
  4. To approve the following invoices for payments
- |     |              |           |         |        |
|-----|--------------|-----------|---------|--------|
| 4.1 | Parish Clerk | Salary    | £272.01 | 101212 |
| 4.2 | Aspects      | Strimming | £192.00 | 101213 |

**19/154 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall a:**

27Mar18, 24Apr19, 29May19, 26Jun19, 31Jul19, 28Aug18, 25Sep19, 30Oct19, 27Nov19, 18Dec19

The Pensions Regulator - Duties Checker

Stockton-on-the-Forest Parish Council is an employer who has to provide a pension

Their Staging Date is 01 January 2016

What you need to do and by when:

1. Confirm who to contact - Done

FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill

2. Choose a pension scheme - Done

The Parish Council have enroled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: [hello@ardentuk.com](mailto:hello@ardentuk.com)

Type of pension scheme: Occupational

Employer pension scheme reference (EPSR): 1D81

Pension scheme registry number (PSR): 12005124

3. Work out who to put into a pension - Done

The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.

4. Write to your staff - Done

Parish Clerk fully informed

5. Declare your compliance - Done

Confirmation letter received 20May16