

STOCKTON-ON-THE-FOREST PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 29 MAY 2019 AT 7.30PM**

Councillors Present: John Coldwell (JC) David Crossley (DC)
Russell Dowson (RDM) Rosie Dunn (RDF)
Ken Sawyers (KS) Chris Small (CS)

In Attendance: City of York Ward Cllr Paul Doughty (PD)
City of York Ward Cllr Tony Fisher (TF)
Fiona Hill (FH) – Parish Clerk

Public Present: 0

20/1 To accept apologies for absence: None

20/2 To record declarations of interest in items on the agenda: None

20/3 To confirm the minutes of the Meeting held on Wednesday 24 April 2019:
These Minutes were approved and signed by the Chairperson

20/4 To discuss matters arising from previous minutes:
FH reported that photos of the phone box were sent to the BT Commercial Field Officer for consideration, who advised “the kiosk is due to be consulted on for removal soon. I am sorry but for this reason, it will not be added to the repainting schedule”.
DC had cleared the dog poo bags left in a heap near the golf course.
The North Yorkshire Police van had been in the village

20/5 To discuss long-standing matters:

1. Appearance of the parish e.g. grass cutting/litter – FH would ask Aspects to trim around street furniture. The Parish Councillors would monitor grass cutting, as the recent cut had been poor. Ward Cllrs were asked to report fly-posting on the flyover bridge.
2. Yorkshire Marathon – NTR
3. City of York Local Plan –
There will be a six week re-consultation following the barracks removal.
4. Barr Lane Proposed Closure – NTR
5. Strensall with Towthorpe PC Neighbourhood Plan –
Commencing on 01 July, there will be a pre-submission consultation, following the habitat screening assessment.
6. City of York Council – Speed Management 16/17 Hopgrove Lane South –
CS would issue a report, to inform the Ward Cllrs of his work to date, so they could speak further to CYC officers
7. Hopgrove Lane South – Left Filter Lane – NTR
8. Fracking – NTR
9. A64 proposed improvement schemes – NTR

- 20/6 To receive any matters raised by members of public:** None
- 20/7 To report and make relevant recommendations on new planning applications:**
Letter A: We support the application
Letter B: We have no objections
Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf
Letter D: We object on the planning grounds set out overleaf
 None
- 20/8 To report planning decisions by City of York Council:** None
- 20/9 To receive reports from representatives of following outside bodies:**
 a. Footpaths – NTR
 b. Foss (2008) Internal Drainage Board – Meeting next Monday
 c. North Yorkshire Police – No report received
 d. Stockton Hall Hospital – Had recently conducted a litter pick
- 20/10 To discuss the Stockton-on-the-Forest Play Area:**
 - DC had conducted the inspections last month and RDM would conduct the inspections next month
 - Cllrs reported new boundary fencing was now in place, where it had been previously missing.
- 20/11 To report any new correspondence received by the council:** None
- 20/12 To receive matters raised by members:**
 - The seat outside the hospital was still blighted by cigarette stubs, so DC would create and display some signs.
 - The junction at North Lane, which is overgrown, would be reported by PD
- 20/13 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**
 1. Bookkeeping records for the year ending 31Mar19 to date
 FH circulated the bank reconciliation, along with an Income & Expenditure Report
 2. Financial Management - Internal Control, Property/Asset Checks, Internal/External Audit, GDPR –
 FH reported that she had conducted the re-declaration required by the Pension Regulator
 The Parish Council agreed to pay I.C.O. for the G.D.P.R. fees by DDR
 3. Matters raised by/with Yorkshire Local Councils Association (YLCA) - NTR
 4. To approve the following invoices for payments
- | | | | | |
|-----|----------------------|-------------------------|---------|--------|
| 4.1 | Parish Clerk | Salary | £291.61 | 101221 |
| 4.2 | Parish Clerk | Home Work Allowance | £46.80 | 101222 |
| 4.3 | Aspects Horticulture | Play Area Grass Cutting | £148.20 | 101223 |
- 20/14 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall a:** 26Jun19, 31Jul19, 28Aug18, 25Sep19, 30Oct19, 27Nov19, 18Dec19

The Pensions Regulator - Duties Checker

Stockton-on-the-Forest Parish Council is an employer who has to provide a pension

Their Staging Date is 01 January 2016

What you need to do and by when:

1. Confirm who to contact - Done

FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill

2. Choose a pension scheme - Done

The Parish Council have enroled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension scheme: Occupational

Employer pension scheme reference (EPSR): 1D81

Pension scheme registry number (PSR): 12005124

3. Work out who to put into a pension - Done

The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.

4. Write to your staff - Done

Parish Clerk fully informed

5. Declare your compliance - Done

Confirmation letter received 20May16