

**STOCKTON-ON-THE-FOREST PARISH COUNCIL**

THE BYRE  
FIELD HOUSE FARM  
THORNTON-LE-CLAY  
YORK  
YO60 7QA  
TEL: 01904 468773  
EMAIL: Fiona@thebyre.me.uk

Thursday 19 May 2016

**To all members of the Council**

You are hereby summoned to attend the Annual Meeting of Stockton-on-the-Forest Parish Council to be held in the village institute on Wednesday 25 May 2016 at 7.30p.m. for the purpose of transacting the following business.

F.A. Hill Clerk to the Council

**AGENDA**

1. To elect Chairman for 2016-2017
2. To receive the Chairman's declaration of acceptance of office
3. To elect Vice-Chairman for 2016-2017
4. To receive apologies for absence and reasons given
5. To elect representatives of outside bodies:  
Footpaths, Foss (2008) Internal Drainage Board
6. To approve accounts for year ending 31 March 2016
7. To confirm arrangements for Internal Audit and External Audit
8. Insurance arrangements for 2016-2017
9. Councillors to discuss annual reviews conducted by Parish Clerk as follows:
  - 9.1 Employment Policies/Procedures
  - 9.2 Training/Professional Development
  - 9.3 Asset Register
  - 9.4 Complaints
  - 9.5 Grant Awarding
  - 9.6 Freedom of Information
  - 9.7 General Power of Competence
  - 9.8 Standing Orders
  - 9.9 Financial Regulations
  - 9.10 Risk Management
  - 9.11 Quality Parish Council Scheme
  - 9.12 Communication - Website/Newsletter
  - 9.13 Banking