

STOCKTON-ON-THE-FOREST PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 18 DECEMBER 2019 AT 7.30PM**

Councillors Present: John Coldwell (JC) David Crossley (DC)
Russell Dowson (RDM) Rosie Dunn (RDF)
Ken Sawyers (KS) Chris Small (CS)

In Attendance: City of York Ward Cllrs Paul Doughty (PD) and Tony Fisher (TF)
Fiona Hill (FH) – Parish Clerk

Public Present: 0

20/102 To accept apologies for absence:
Parish Councillor Roger Wood (RW)

20/103 To record declarations of interest in items on the agenda:
DC – 19/02147/FUL – immediate neighbour

20/104 To confirm the minutes of the Meeting held on Wednesday 27 November 2019:
These Minutes were approved

20/105 To discuss matters arising from previous minutes: None

20/106 To discuss long-standing matters:

1. Appearance of the parish e.g. grass cutting/litter –
FH would chase up Highways England about the Conifers obscuring the signs on North Lane.
FH would chase up Neil Ferris, CYC about the neglected state of the areas around the bridge at Hopgrove Lane South and Stockton Lane.
FH would chase up Nigel Adams, via his constituency office, about the Old Chapple
FH was still to order the salt, as instructed at the last meeting.
2. Yorkshire Marathon – NTR
3. City of York Local Plan – The first hearings are underway
4. Strensall with Towthorpe PC Neighbourhood Plan – Awaiting submission
5. Speeding – RDF would walk Sandy Lane to check the 40MPH repeater signs
6. Hopgrove Lane South – Left Filter Lane – NTR
7. Barr Lane – NTR
8. A64 proposed improvement schemes – NTR

20/107 To receive any matters raised by members of public: None

20/108 To report and make relevant recommendations on new planning applications:

1. 19/02147/FUL – Erection of 4 no. dwellings and detached workshop building following demolition of existing warehouse (Use Class B2) @ Magnum Equipment Ltd Workshop, 87 The Village

The Parish Council objects to this application as the turning circle appears to be inadequate to allow larger vehicles to enter and exit the site in a forward gear. The Parish Council feels the properties may need to be realigned to increase the space and would welcome an assessment by Highways. The Parish Council supports all the comments made by the FIDB

Proposed: RDF Seconded: JC Unanimous

20/109 To report planning decisions by City of York Council: None

20/110 To receive reports from representatives of following outside bodies:

- a. Footpaths – NTR
- b. Foss (2008) Internal Drainage Board – Meeting 06Jan20
- c. North Yorkshire Police – the Nov19 report had being emailed around Cllrs
- d. Stockton Hall Hospital – DC circulated a paper copy of the most recent minutes

20/111 To discuss the Stockton-on-the-Forest Play Area:

- RW had conducted the inspections last month and KS would conduct the inspections next month.
- Playscheme had been chased up about the nest swing
- A resident had complained about the cutting back of the hedge, so the PC would advise that this was required for ongoing maintenance

20/112 To report any new correspondence received by the council: None

20/113 To receive matters raised by members:

Tree at Stone Riggs need replacing - CS/RDM would look at the options

20/114 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

- 1. Bookkeeping records for the year ending 31Mar19 to date
FH circulated the bank reconciliation, along with an Income & Expenditure Report
- 2. Financial Management - Internal Control, Property/Asset Checks, Internal/External Audit, GDPR – NTR
- 3. To approve the following invoices for payments

3.1	Parish Clerk	Salary	£281.81	101246
3.2	HMRC	PAYE	£211.20	101247
3.3	Aspects	Hedge Cutting	£180.00	101248
3.4	P Holmes	Bus Shelter Cleaning	£25.00	101249

20/115 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall a: 29Jan20, 26Feb20, 25Mar20, 29Apr20, 27May20, 24Jun20, 29Jul20, 26Aug20, 30Sep20, 28Oct20, 25Nov20, 16Dec20

The Pensions Regulator - Duties Checker

Stockton-on-the-Forest Parish Council is an employer who has to provide a pension

Their Staging Date is 01 January 2016

What you need to do and by when:

1. Confirm who to contact - Done

FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill

2. Choose a pension scheme - Done

The Parish Council have enroled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension scheme: Occupational

Employer pension scheme reference (EPSR): 1D81

Pension scheme registry number (PSR): 12005124

3. Work out who to put into a pension - Done

The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.

4. Write to your staff - Done

Parish Clerk fully informed

5. Declare your compliance - Done

Confirmation letter received 20May1