

STOCKTON-ON-THE-FOREST PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 28 AUGUST 2019 AT 7.30PM**

Councillors Present: John Coldwell (JC) David Crossley (DC)
Russell Dowson (RDM) Rosie Dunn (RDF)
Ken Sawyers (KS)

In Attendance: City of York Ward Cllr Tony Fisher (TF)
Fiona Hill (FH) – Parish Clerk

Public Present: 2

20/45 To accept apologies for absence:

Parish Councillor Roger Wood (RW)
City of York Ward Cllr Paul Doughty (PD)

20/46 To record declarations of interest in items on the agenda: None

20/47 To confirm the minutes of the Meeting held on Wednesday 31 July 2019:

These Minutes were approved and signed by the Chairperson

20/48 To discuss matters arising from previous minutes: None

20/49 To discuss long-standing matters:

1. Appearance of the parish e.g. grass cutting/litter –
TF would report the road direction sign to Huntington, which if facing the wrong way
TF would report the speed signs which are obscured by overgrown trees/bushes
TF would chase up the grass cutting at Hazel Bush and Barr Lane
TF would report the need for weed killing along The Snicket
TF would chase up gulley cleaning along Main Street
2. Yorkshire Marathon – NTR
3. City of York Local Plan – NTR
4. Barr Lane – NTR
5. Strensall with Towthorpe PC Neighbourhood Plan – NTR
6. City of York Council – Speed Management 16/17 Hopgrove Lane South – NTR
7. Hopgrove Lane South – Left Filter Lane – The feasibility study will be done shortly
8. Fracking – NTR
9. A64 proposed improvement schemes – NTR

20/50 To discuss ordinary vacancy following the local elections (Thu02May19)
The vacancy had now been filled, so this item can now be removed.

20/51 To receive any matters raised by members of public: None

20/52 To report and make relevant recommendations on new planning applications:

Letter A: We support the application

Letter B: We have no objections

Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D: We object on the planning grounds set out overleaf

1. 19/01650TCA Forest Farm, 86 The Village

The Parish Council would request that the Conservation officer visits the site to make an appraisal, before any decision is made.

The Parish Council will support the recommendation of the City of York Tree Officer.

2. 19/01665/FUL Laurel House

Letter B Proposed: DC Seconded: KS Unanimous

3. 19/01389/TCNOT Payphone outside Fox Inn, The Village

The Parish Council unanimously agreed that due to the poor mobile signal, the phone box should be kept for emergencies. If BT insisted the phone box must be removed, then the Parish Council would consider adoption, but would consult with the whole village about its future use.

20/53 To report planning decisions by City of York Council:

1. 19/01139/FUL 1 Maple Court Approved

2. 19/01380/TCA The Fairways, 63 The Village Consented

20/54 To receive reports from representatives of following outside bodies:

a. Footpaths – FH would ask the insurance company about volunteers helping with litter picking, weeding etc. TF would ask CYC about litter pickers and hi-viz jackets.

b. Foss (2008) Internal Drainage Board – Meeting next Monday

c. North Yorkshire Police – monthly report received and emailed around Cllrs

d. Stockton Hall Hospital – Meeting next Monday

20/55 To discuss the Stockton-on-the-Forest Play Area:

- CS had conducted the inspections last month and JC would conduct the inspections next month.

The Parish Council reluctantly accepted the quotation from Park Lane Services of £230.00 plus VAT, for replacing the handle on the springer. Proposed: DC, Seconded: KS, Unanimous

20/56 To report any new correspondence received by the council:

Holy Trinity PCC had written to thank the Parish Council for the grant cheque towards parish graveyard.

20/57 To receive matters raised by members: None

20/58 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records for the year ending 31Mar19 to date

FH circulated the bank reconciliation, along with an Income & Expenditure Report

2. Financial Management - Internal Control, Property/Asset Checks, Internal/External Audit, GDPR –

The Parish Conducted internal controls and found all was in order.

3. Matters raised by/with Yorkshire Local Councils Association (YLCA) -

This item would be removed from future agendas, as the Parish Council was not a member.

4. To approve the following invoices for payments

4.1	Parish Clerk	Salary	£281.81	101236
4.2	Aspects	Play Area Grass Cutting	£148.20	101237

20/59 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall a: 25Sep19, 30Oct19, 27Nov19, 18Dec19

The Pensions Regulator - Duties Checker

Stockton-on-the-Forest Parish Council is an employer who has to provide a pension

Their Staging Date is 01 January 2016

What you need to do and by when:

1. Confirm who to contact - Done

FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill

2. Choose a pension scheme - Done

The Parish Council have enrolled with Now Pensions Trustee Ltd, 164 Bishopgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com

Type of pension scheme: Occupational

Employer pension scheme reference (EPSR): 1D81

Pension scheme registry number (PSR): 12005124

3. Work out who to put into a pension - Done

The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.

4. Write to your staff - Done

Parish Clerk fully informed

5. Declare your compliance - Done

Confirmation letter received 20May16