

STOCKTON-ON-THE-FOREST PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL
ON WEDNESDAY 30 OCTOBER 2019 AT 7.30PM**

Councillors Present: John Coldwell (JC) David Crossley (DC)
Rosie Dunn (RDF) Chris Small (CS)
Roger Wood (RW)

In Attendance: City of York Ward Cllr Tony Fisher (TF)
Fiona Hill (FH) – Parish Clerk

Public Present: 0

20/74 To accept apologies for absence:

Parish Councillors Russell Dowson (RDM) and Ken Sawyers (KS)
City of York Ward Cllrs Paul Doughty (PD)

20/75 To record declarations of interest in items on the agenda: None

20/76 To confirm the minutes of the Meeting held on Wednesday 25 September 2019:

The approval of these Minutes was deferred until the next meeting

20/77 To discuss matters arising from previous minutes:

The insurance company had emailed as follows: "Volunteers undertaking activities on behalf of the Parish Council, are covered automatically by the policy we arrange under the Employers' and Public Liability sections where a £10 million limit of indemnity applies under both sections. This would have no effect on the Council's insurance premiums as the cover is automatically included. If aged over 16 and under 90 they are also covered by the Personal Accident section where there is a sum payable of £100,000 in the event of an accident causing death, loss of limbs or sight or permanent total disablement. A £500 weekly benefit is payable for a maximum period of 2 years should the accident prevent the individual from pursuing their usual occupation. In order to reduce the likelihood of injury or damage arising we recommend that a risk assessment of the proposed tasks is completed in writing and kept on your records. The Parish Council should ensure the participants are competent to carry out the work they are offering to undertake and, for the more manual duties, have access to the correct tools as well as suitable clothing/protective equipment".

20/78 To discuss long-standing matters:

1. Appearance of the parish e.g. grass cutting/litter –
DC reported that Chris Atley will cut back the overgrown hedge along the bridleway ASAP
TF reported that gully clearing had been done.
TF had reported the footpath along Main Street (edging/tree root).
TF reported the additional litter bins had been approved.

TF reported that he had cleared/cleaned the signs.
 TF had reported to CYC the broken Gay Meadows and Kings Moor Road signs.
 TF had not yet obtained the litter pickers and hi-viz vests.
 JC reported that the snicket had been well cut back.
 DC reported that trees would be cut back at golf club entrance.
 Cllrs would monitor the village signs, as the childrens artwork appears to be leaking

2. Yorkshire Marathon (Sun20Oct19) – The HLS road closure had been ignored by a number of motorists.
3. City of York Local Plan – The technical hearings will start 08Dec19
4. Barr Lane – Cllrs would monitor an increase in litter
5. Strensall with Towthorpe PC Neighbourhood Plan – NTR
6. Speeding – The VAS was now in place on Stockton Lane
7. Hopgrove Lane South – Left Filter Lane – NTR
8. Fracking – NTR/Remove
9. A64 proposed improvement schemes – NTR

20/79 To receive any matters raised by members of public: None

20/80 To report and make relevant recommendations on new planning applications:

Letter A: We support the application

Letter B: We have no objections

Letter C: We do not object but wish to make comments or seek safeguards as set out overleaf

Letter D: We object on the planning grounds set out overleaf

1. **19/00238/TCA** - Fell Ash, crown lift 2no. Sycamore and 1 no. Oak ro 4.5., tree works in a Conservation Area @ **The Woodlands, 65 The Village**

The Parish Council would request that the Conservation officer visits the site to make an appraisal, before any decision is made.

The Parish Council will support the recommendation of the City of York Tree Officer.

20/81 To report planning decisions by City of York Council:

18/01128/FULM – Erection of employment units for B2 use following demolition of existing building together with alterations to existing access and associated car parking and landscaping @ The Gardens, Malton Road - **Approved**

20/82 To receive reports from representatives of following outside bodies:

a. Footpaths – JC had walked the footpaths and with the help of volunteers cleared an obscured sign

b. Foss (2008) Internal Drainage Board – DC had attended a recent meeting where the new scheme at Lilling was discussed.

c. North Yorkshire Police – NTR

d. Stockton Hall Hospital – NTR

20/83 To discuss the Stockton-on-the-Forest Play Area:

- DC had conducted the inspections last month and RDF would conduct the inspections next month.

- DC had removed the broken nest swing, which was highlighted in the ROSPA report and it was currently stored at the golf course. Playscheme would be asked to repair it.
- The hedge and undergrowth at the right-hand side is in need of cutting back. Aspects would be asked to do this.

20/84 To report any new correspondence received by the council: None

20/85 To receive matters raised by members:

- Ward Committee Meeting, 30Nov19, 1000-1200, Strensall Village Hall
- Salt Bins would be checked by JC/CS and if necessary Ward Funding would be requested for salt/filling
- RDF reported issued of disturbance late at night, by users of Snowball Plantation, on night hikes. TF would report this to the scout leaders.
- The Parish Council recorded a vote of thanks to Ward Cllrs Paul Doughty and Tony Fisher for all they do for the parish.

20/86 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records for the year ending 31Mar19 to date
FH circulated the bank reconciliation, along with an Income & Expenditure Report

2. Financial Management - Internal Control, Property/Asset Checks, Internal/External Audit, GDPR –
The Parish Conducted internal controls and found all was in order.

3. To approve the following invoices for payments

4.1	Parish Clerk	Salary	£281.81	101242
4.2	Play Safety Ltd	ROSPA Inspection	£120.00	101243

FH reported that there were issues with the website and Nick Bentley (York) Ltd was currently looking in what was required to resolve the issues.

20/87 To confirm the dates of the future meeting(s) on Wednesday at 7.30 p.m. in the village hall a: 27Nov19, 18Dec19, 29Jan20, 26Feb20, 25Mar20, 29Apr20, 27May20, 24Jun20, 29Jul20, 26Aug20, 30Sep20, 28Oct20, 25Nov20, 16Dec20

The Pensions Regulator - Duties Checker	
Stockton-on-the-Forest Parish Council is an employer who has to provide a pension	
Their Staging Date is 01 January 2016	
What you need to do and by when:	
1. Confirm who to contact - Done	
FH has exchanged emails with The Pensions Regulator to advise them that both the Primary Contact and the Secondary Contact is Fiona Hill	
2. Choose a pension scheme - Done	
The Parish Council have enrolled with Now Pensions Trustee Ltd, 164 Bishopsgate, London, EC2M 4LX with assistance from Ardent IFA Ltd, 80 Clifton, York, YO30 6BA. Tel: 01904 655330. Email: hello@ardentuk.com	
Type of pension scheme:	Occupational
Employer pension scheme reference (EPSR):	1D81
Pension scheme registry number (PSR):	12005124
3. Work out who to put into a pension - Done	
The Parish Clerk is an Entitled Employee and the Employer is not required to automatically enrol them into the workplace pension scheme. The Employee is entitled to join the scheme, but the Employer does won't have to contribute.	
4. Write to your staff - Done	
Parish Clerk fully informed	
5. Declare your compliance - Done	
Confirmation letter received 20May16	